

Quotation Request //

US Government Publishing Office

Denver Regional Office
12345 W Alameda Parkway
Lakewood, CO 80228-2842

JACKET:561-171

Quotations are Due By:

(Eastern Time)12:00 PM on 07/01/2021

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: HPDP INCENTIVES

QUANTITY: 3681 copies, +/- none.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote
<https://contractorconnection.gpo.gov/OpenJobs.aspx>. Late quotes will not be accepted. All problems
submitting quotes via Quick Quote must be reported prior to bid opening time to Denver GPO at
303-236-5292.

NOTE: Vendor is required to provide an added rate per item number within comment section of quote
submission.

TRIM SIZE:

SCHEDULE:

Furnished Material will be available for pickup by 07/05/2021

Deliver complete (to arrive at destination) by 07/30/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev.
9-19)) applies.

DESCRIPTION:

SUBCONTRACTING: The contractor may make contracts for the furnishing of all or any part of the
supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO
Publication 310.2, effective December 1, 1987 (Rev. 6 01)), does not apply to this procurement.

BUY AMERICAN ACT - NOTE: In compliance with Contract Terms 310.2 (Rev. 01-18), Contractor must
state within quote submitted either that the end product is a Domestic end product or a Foreign end product
as defined in Contract Clause 37 for the requested promotional item. Domestic end product or Foreign end
product must be indicated in the comments field when submitting Quotes using Contractor Connect. The
contractor shall indicate "product of unknown origin" when it is unknown if the product offered is a
domestic end product; in that instance, GPO will consider the quote as a Foreign end product, in accordance
with Contract Terms, Certifications C-2 (Buy American Certification), that components of unknown origin
have been considered to have been mined, produced, or manufactured outside the United States.

***NOTE:** To be considered for an award, the contractor must send web link/specification sheet of the
product proposed. Such information must demonstrate that the product meets or exceeds specifications in
every respect.

Vendor will need to adjust or recreate supplied camera copy for highest quality reproduction at maximum
size for all items. See Attached three camera copy PDF files.

ITEM 1 Quantity 67: Tempo brand Slingpack (black) made of 600D recycled polyester, Size: 16" x 12" x 5". Includes a large zippered main compartment, front slash pocket with Velcro closure side mesh water bottle pocket, adjustable shoulder strap and carry handle. Imprint the HPDP logo with text below graphic in White on front of slash pocket.

ITEM 2 Quantity 1000: Bennington brand Pens (Purple) Click-action plastic pens feature a colored body with silver accents and a black clip, curved rubber grip, and write in medium-point black ink. Imprint on barrel with HPDP logo without text in white.

ITEM 3 Quantity 48: Lightweight brushed cotton twill fabric and a shorter 2-1/4" crown Visor in Royal Blue/White, one size fits most. Imprint HPDP logo without text on the front of the cap in white.

ITEM 4 Quantity 300: Shoreline brand Water Bottle 20 oz. with translucent green bottle and cap. Single-wall BPA-Free plastic bottles, wide opening with screw-on lid with a push/pull drinking spout. Bottle is made from #1 PET plastic; lid is made from #5 PP plastic. Imprint with wrapped CCIT logo in black. This can be the full CCIT logo with the two lines of copy below the graphic.

ITEM 5 Quantity 1,000: Frolico brand click action pen in translucent Lime/Lime includes translucent plastic barrel with jumbo rubber grip and medium-point coordinating ink. Imprint CCIT logo without text below logo in white.

ITEM 6 Quantity 144: Espresso Ceramic white 6 oz. cup with an angled, ear-shaped handle and a rounded rim. Imprint on front with IIP logo in black.

ITEM 7 Quantity 1,000: Dart brand pen with click-action in black with chrome trim. Imprint with IIP logo on barrel in white.

ITEM 8 Quantity 72: Cuffed Knit Beanie sewn on imprint able patch on wide foldup cuff. One size fits most. Made from 100% acrylic in Navy. Patch imprinted with IIP logo in white.

ITEM 9 Quantity 25 in Black and 25 in Navy: Round Soft Mouse Pad. Includes foam backing to prevent sliding on the desktop. Size: 8" Diameter x 1/8" Imprint IIP logo in white.

MATERIAL FURNISHED: Contractor to pickup at GPO. Three Adobe Acrobat PDF files. Files include embedded images and fonts. See attached files. No prepress functions (e.g., color correction, UCR/GCR, sharpening or other image enhancement) or procedures have been applied to supplied images. Contractor is responsible for converting images to an appropriate color space and file format for highest quality output. Contractor must also apply any and all necessary prepress functions to achieve best possible output quality of supplied files.

Contractor must be capable of accepting data in these platform/formats for either direct input or conversion to his/her system as part of their basic charge to the Government. No additional time or compensation will be given to the contractor for common errors associated with file output from a different platform. See "Inspection of Files" for brief description of common errors. The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. **CONTRACTOR WILL BE RESPONSIBLE FOR FINAL OUTPUT THAT IS IN CONFORMANCE WITH THE VISUALS AS PROVIDED.** *INSPECTION OF FILES: Contractor to perform a basic check,

preflight of the furnished files. Check for missing or damaged files, missing or damaged fonts, damaged disks, missing bleeds, improper trim size, improper color definition, and so on. The Contractor will not receive additional compensation or time for common errors associated with the output of files. Common errors include, but are not limited to: 1) color issues and shifts (RGB color data, no spot colors, loss of black plate), 2) page integrity (text reflow or type substitution), 3) errors associated with embedded graphics, 4) missing prepress features (e.g. bleeds, trim marks), creating or correcting (altering) any necessary trapping, setting proper screen angles and frequency, 5) loss of text characters from graphic elements, and 6) **Defining proper file output selection for the imaging device being used. Contractor responsible to ensure that the black type is a solid black not a process build. Any errors other than those just described, media damage, or data corruption that might interfere with proper file imaging discovered at that time must be reported to the Contracting Officer IMMEDIATELY upon discovery. Prior to making any revisions, the contractor must make a "copy" of the original files, then proceed to make any revisions to the "copy" as required. Further, in addition to the return of the original files, the contractor must furnish final production native application files (digital deliverables, an exact representation of the final printed product) to agency upon completion of the order. All files must be imaged as necessary to meet the assigned Quality Level.

COLOR OF INK:

White or Black see description.

MARGINS: Follow Copy Sample.

PROOFS:

NOTE: One Adobe PDF Digital "soft" virtual proof requested (composite proof with all elements in position, to show the image within image area margins, with image orientation as it will appear in relation to the requested product). The digital virtual proof is intended as a check on image position, cropping, scaling, and other visual features. It is NOT intended as a check of color fidelity. Proof will be withheld not more than 2 workday from receipt by the Government to availability for pickup by the contractor's plant. Note: The first workday after receipt of proofs by the Government is day one of the hold time. Contractor must not print prior to receipt of an 'OK to print' by return email. Government representative will provide written proof response via e-mail or fax.

PROOF DELIVERY NOTIFICATION: The contractor must notify the agency contact Latrisha Yazzie by phone call (928) 674-7178 and when the proofs are emailed to the agency. In addition, if the proofs are not returned by the agency within the specified time the contractor must notify the agency contact and GPO that the proofs have not been returned. Call and send notice of proof not being returned to agency contact listed below and by email to bboecher@gpo.gov. Include GPO jacket number, date proof was delivered to agency.

Call and email agency contact 1 day in advance of sending proof to advise and ensure delivery to active mail box not junk mail, Latrisha Yazzie (928) 674-7178. Submit digital PDF proofs by email to: latrisha.yazzie@ihs.gov.

Contractor is cautioned that the proofs produced must be from the contractor's prepared files for their output device and which will be used for final reproduction. It is not acceptable to simply submit reproductions for PDF files furnished by the ordering agency.

If there are any author's alterations or delays caused by the Government in the handling of proofs, it's the contractor's responsibility to notify the GPO in advance of making changes so that an extension and/or price adjustment may be made by Contract Modification.

PACKING:

Pack each item separately with clear information on exterior of package indicating jacket number, item name and quantity within.

DISTRIBUTION:**NOTIFICATION OF SHIPMENT TO AGENCY AND DELIVERY TO DENVER GPO:**

Inform the GPO Denver Regional Office of the actual delivery date (not the shipped date) as soon as known on all orders. Email the Jacket number and delivery date to InfoDenver@gpo.gov.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to: latrisha.yazzie@ihs.gov The subject line of this message shall be "Distribution Notice for Requisition No. 1-60800, Jacket 561-171". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

INSIDE DELIVERY REQUIRED

1,381 copies delivered to: Chinle Comprehensive Health Care Facility; Attn: Health Promotion Department; Hwy. 191 and Hospital Drive; Chinle, AZ 86503

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes Level III.
- (b) Finishing (item related) Attributes Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests General Inspection Level I.
- (b) Destructive Tests Special Inspection Level S 2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7. Type Quality and Uniformity	Camera copy, average type dimension in publication.
P-9. Solid and Screen Tint Color Match	Approved Proof.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=561171>